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| **To Members of Great Witley and Hillhampton Parish Council** |
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| You are duly summoned/required to attend the next meeting of Great Witley and Hillhampton Parish Council to be held at 7.30pm on Wednesday 11th January 2017 at Great Witley Village Parish Hall**NO DISCUSSION WILL TAKE PLACE AT THIS MEETING REGARDING TOWN AND COUNTRY PLANNING (DEVELOPENT MANAGEMENT PROCEDURE) (ENGLAND) ORDER 2015 NOTICE UNDER ARTICLE 13 OF APPLICATION FOR PLANNING PERMISSION, RELATING TO 175 HOUSES OFF STOURPORT ROAD. A DATE FOR A PUBLIC PLANNING EXTRAORDINARY MEETING, ONCE MHDC SEND VERIFICATION OF PLANNING APPLICATION SUBMISSION, WILL BE DISCUSSED**. |
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| **Agenda** |
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| **In Attendance:** To receive apologies and to approve reasons for absence. |

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| **1.** | **Apologies:** Cllr B Dallow (BD), Cllr A Symonds (AS) tbc |
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| **2.** | **Declarations of Interest:** |
|  |  | a. | Register of Interests: Councillors are reminded of the need to update their register of interests. |
|  |  | b. | To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.  |
|  |  | c. | To declare any Other Disclosable Interests in items on the agenda and their nature. |
|  |  | d. | Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. |
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| **3.** | **To consider any Application for a dispensation:**  |
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Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) of the code of conduct, must leave the room for the relevant items. |
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| Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence. |
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| **The meeting will be adjourned for Public Question Time** |
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| The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. |
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| **4.** | **Minutes:** To consider the approval of the minutes of the last meeting of the council. (attached). |
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| **5.** | **Progress reports:** for information |
|  |  | a. | Clerk (Jo Evans)Online banking is up and running. |
|  |  | b. | Village Hall and Quartergreen (Cllr C Shaw)Including Child Protection and Safeguarding  |
|  |  | c. | Lengthsman and Footpaths (Cllr R Perkins)To include the consideration Risk Assessment duties |
|  |  | d. | Neighbourhood Plan Working Party (Cllr F Chapman) |
|  |  | e. | The Hundred House. Any updates to be discussed. |
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| **6.** | **CALC:** to consider attendance by clerk and councillors at forthcoming training events outlined in the CALC Updates.Battle’s Over – A Nation’s Tribute: a chain of 1,000 beacons to be lit at 7pm on 11/11/18. To discuss whether our parish wishes to take part. |
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| **7.** | **District and County Councillors’ Reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.) |
|  |  | a. | DCllr Mr P Cumming |
|  |  | b. | CCllr Mr K Pollock |
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| **8.** | **Planning:** |
|  |  | a. | Appeal ref: APP/J1860/W/16/3157178 Hillhampton Farm: Decision – the appeal is dismissed and planning permission for conversion of agricultural building to a single unit of residential accommodation is refused. |
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| **9.** | **Finance:** |
|  |  | a. | Budget to be discussed and agreed. |
|  |  | b. | Precept to be discussed and agreed for application by 31/01/17.To take into consideration:* Bowens field. A new volunteer to mow Bowens field is required. Should no-one volunteer then a paid contractor will need to be appointed. First point of contact will be the Lengthsman.
* New footpath costs to be taken into consideration.
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|  |  | c. | Discuss any future application for Section 106 monies and the uses of such funds. eg; an extension to Village Hall. |
|  |  | d. | Invoices circulated for payment:* Lengthsman December 2016 worksheet : £132.00
* Clerk’s salary December 2016 : Total £310.65
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| **10.** | **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.* QG Community Awards Nomination. We were not successful in our nomination but acknowledgement was sent for the hard work and efforts of all those involved with the Quarter Green Committee.
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| **14.** | **Clerk’s report on Urgent Decisions made under delegation since the last meeting:** None |
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| **15.** | **Councillors’ reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items for future agendas.* Date to be discussed for an extra ordinary public planning meeting.
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| **16.** | **Date of next meeting:** To confirm the date of the next meeting which is scheduled for Wednesday 8th March 2017.  |
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| **17.** | **To consider the exclusion of the public and press in the public interest for consideration of the following items:** None |
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| Signed ………Jo Evans……………………….. Date …………03/01/17…………….. |
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|  | Jo Evans Clerk to Great Witley and Hillhampton Parish Council |
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