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| **To Members of Great Witley and Hillhampton Parish Council** |
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| You are duly summoned/required to attend the next meeting of Great Witley and Hillhampton Parish Council to be held at 7.30pm on Wednesday 8th 2017 at Great Witley Village Parish Hall |
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| **Agenda** |
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| **In Attendance:**  |

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| **1.** | **Apologies:** To receive apologies and to approve reasons for absence. |
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| **2.** | **Declarations of Interest:** |
|  |  | a. | Register of Interests: Councillors are reminded of the need to update their register of interests. |
|  |  | b. | To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.  |
|  |  | c. | To declare any Other Disclosable Interests in items on the agenda and their nature. |
|  |  | d. | Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. |
| **3.** | **To consider any Application for a dispensation:** None received. |
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| Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) of the code of conduct, must leave the room for the relevant items. |
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| Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence. |
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| **The meeting will be adjourned for Public Question Time** |
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| The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. |
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| **4.** | **Minutes:** To consider the approval of the minutes of the last meeting of the council. (attached). |
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| **5.** | **Progress reports:** for information |
|  |  | a. | Chairman (Frank Chapman) / Clerk (Jo Evans)* VeloBirmingham – Post Event
* Footpath/Bowen’s Field – Notice regarding path conditions. Risk Assessment Form to be completed monthly to be discussed. Pavements: email from Mr Barnes.
* Parking at the filling station and delivery lorry parking. Roy Fullee to be contacted over this issue.
* Stourport Road planning appeal
* Proposed 175 houses planning appeal notice
* Holt PC contacted us regarding sharing our Lengsthman who is already shared with Abberley PC.
* Community magazine.
* Website costs – claiming from the Transparency Fund.
* Bottle Bank and cardboard recycling bins.
* Glendower Way letters to residents suggesting they form their own Management Committee.
* A443 Action Group update.
* Hundred House update.
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|  |  | b. | Village Hall and Quartergreen (Cllr C Shaw) |
|  |  | c. | Lengthsman and Footpaths (Cllr R Perkins) |
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| **6.** | **CALC:** to consider attendance by clerk and councillors at forthcoming training events outlined in the CALC Updates. |
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| **7.** | **District and County Councillors’ Reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.) |
|  |  | a. | DCllr Mr P Cumming |
|  |  | b. | CCllr Mr K Pollock |
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| **8.** | **Planning:** |
|  |  | a. | Email, outlining that Notification of Planning Appeal has been submitted to the Planning Inspectorate, received from Gregory Gray Associates relating to proposed 175 houses off Stourport Road. |
|  |  | b. | 17/01535/HP Allonby House, single storey extension to the garage and first floor extension by Mr & Mrs Fenn – Supported by GWHHPC. |
|  |  | c. | 17/01111/LB & 17/01110/HP Villa Fiore proposed single storey rear extensions with external alterations by Mr & Mrs Whale – Application Approved. |
|  |  | d. | APP/J1860/W/17/3175482 Witley Park Farm – The Appeal is Dismissed.  |
|  |  | e. | 17/01564/RM Reserved Matters application for the erection of a single dwelling for Mrs Bell. |
|  |  | f. | 17/01399/LB Hill House - Installation of new passenger lift for Mr & Mrs Griffiths.  |
|  |  | g. | 17/00364/FUL Witley Court, Proposed portacabins to provide temporary welfare facilities for gardening staff and volunteers for Joanna Hull – The application is approved. |
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| **9.** | **Finance:** |
|  |  | a. | Payments authorised by email prior to meeting:* J Goodman – mowing of Bowen’s Field £118.64
* J Evans – printer ink £75.88
* J Evans – stationery £4.99
* A Johnson – Lengthsman services October £264.00
* J Evans – Clerks October invoice £333.10
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|  |  | b. | To circulate updated Bank Reconciliation and Budget Comparison, |
|  |  | c. | Update on signing of new bank mandate for account signatories. |
|  |  | d. | Clerk appraisal  |
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| **10.** | **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. |
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| **11.** | **Clerk’s report on Urgent Decisions made under delegation since the last meeting:** none. |
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| **12.** | **Councillors’ reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items for future agendas. |
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| **13.** | **Date of next meeting:** To confirm the date of the next meeting which is scheduled for Wednesday 10th January 2018. |
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| Signed ………Jo Evans……………………….. Date …………01/11/17…………….. |
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|  | Jo Evans Clerk to Great Witley and Hillhampton Parish Council |
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