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| **To Members of Great Witley and Hillhampton Parish Council** |
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| You are duly summoned/required to attend the next meeting of Great Witley and Hillhampton Parish Council to be held at 7.30pm on Wednesday 16th January 2018 at Great Witley Village Parish Hall |
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| **Agenda** |
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| **In Attendance:**  |

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| **1.** | **Apologies:** To receive apologies and to approve reasons for absence.Cllrs: R Perkins (RP) and B Dallow (BD) and C Cllr K Pollock (KP)  |
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| **2.** | **Declarations of Interest:** |
|  |  | a. | Register of Interests: Councillors are reminded of the need to update their register of interests. |
|  |  | b. | To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.  |
|  |  | c. | To declare any Other Disclosable Interests in items on the agenda and their nature. |
|  |  | d. | Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting. |
| **3.** | **To consider any Application for a dispensation:** none. |
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| Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) of the code of conduct, must leave the room for the relevant items. |
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| Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence. |
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| **The meeting will be adjourned for Public Question Time** |
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| The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. The period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. |
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| **4.** | **Minutes:** To consider the approval of the minutes of the last meeting of the council. (attached). |
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| **5.** | **Progress reports:** for information |
|  |  | a. | Clerk (Jo Evans)1. Lara Brennan request to advertise job centre was declined
2. The abandoned car with Irish plates has been removed
3. Carboard recycling bins reported as full and overflowing as well as glass bottle bins
4. Drains from Abberley Hall school to filling station reported as blocked and jetting required as a matter of urgency
5. Blocked ditch reported and broken sign at junction with Home Farm Lane and B4197. Lengsthman suggested farmer is contacted to clean out ditch
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|  |  | b. | Village Hall and Quartergreen (Cllr C Shaw) |
|  |  | c. | Lengthsman and Footpaths (Cllr R Perkins)1. CS: Lengthsman’s duties concerns
2. CS: Cardboard recycling bins
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|  |  | d. | Neighbourhood Plan Working Party (Cllr F Chapman) |
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| **6.** | **CALC:** to consider attendance by clerk and councillors at forthcoming training events outlined in the CALC Updates. |
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| **7.** | **District and County Councillors’ Reports:** for information. (Items raised for decision will appear on the agenda for the next meeting.) |
|  |  | a. | DCllr Mr P Cumming |
|  |  | b. | CCllr Mr K Pollock |
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| **8.** | **Planning:** |
|  |  | a. | Dean Kinsella to present on Appeal Reference: APP/J1860/W/16/3164820Land off Stourport Road, Great Witley, WorcestershireInspector: JP Roberts BSc(Hons)LLB (Hons) MRTPI |
|  |  | b. | The Old Dairy, Home Farm Lane – Supported |
|  |  | c. | Villa Fiore, Mr & Mrs T Whale – Approved |
|  |  | d. | Woodpeckers, Mrs B Bell – Approved |
|  |  | e. | Barns at Witley Park Farm, D Pain & Sons – neither support or object |
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| **9.** | **Finance:** |
|  |  | a. | Clerk pay review |
|  |  | b. | Tax base for parish £376.36. Precept to be agreed and requested by the end of January |
|  |  | c. | Invoices paid: J Evan, clerks salary December £251.04Remittances received: WCC Lengthsman scheme £264.00 |
|  |  | d. | Bank Mandate form received to be completed and sent to HSBC to update signatories |
|  |  | e. | Bank reconciliation to be circulated |
|  |  | f. | Budget comparison to be circulated |
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| **10.** | **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.1. Diane Malley – Internal Audit offer letter to be considered
2. Street naming initiative to be considered and support document signed
3. SWRCP – Update
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| **14.** | **Clerk’s report on Urgent Decisions made under delegation since the last meeting:** none. |
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| **15.** | **Councillors’ reports and items for future agenda:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items for future agendas.1. VeloBirmigham update
2. 175 proposed housing application appeal update
3. 100 House update
4. BD: Email regarding junction speed calming measures (next meeting)
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| **16.** | **Date of next meeting:** To confirm the date of the next meeting which is scheduled for Wednesday 14th March 2018.  |
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| **17.** | **To consider the exclusion of the public and press in the public interest for consideration of the following items:** |
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|  |  | b. |  |
|  |  | c. |  |
|  |  | d. |  |
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| Signed ………Jo Evans……………………….. Date …………10/01/18…………….. |
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|  | Jo Evans Clerk to Great Witley and Hillhampton Parish Council |
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