

Great Witley & Hillhampton Parish Council

Clerk to the Council: Laura Drew, Orchard Bungalow, Shelsley Beauchamp, Worcester, WR6 6RA, Tel:
07469 154 326

2 June 2015

To Members of Great Witley & Hillhampton Parish Council

You are duly summoned/required by the chairman of Great Witley & Hillhampton Parish Council: Mr Roger Perkins, to attend an extraordinary meeting of Great Witley & Hillhampton Parish Council to be held at 8.00pm on Wednesday 10th June 2015 at Great Witley Village Hall.

Public Question Time will precede the meeting from 8.00-8.15pm

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

Agenda

1. **Apologies:** To receive apologies and to approve reasons for absence.
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

3. **Standing Orders:** Councillors to agree on the adoption of revised Standing Orders specific to the Parish Council.
4. **Financial Regulations.** Councillors to agree on the adoption of revised Standing Orders specific to the Parish Council.

Great Witley & Hillhampton Parish Council

Clerk to the Council: Laura Drew, Orchard Bungalow, Shelsley Beauchamp, Worcester, WR6 6RA,
Tel: 07469 154 326

5. **Complaints:** Councillors to consider and agree the adoption of a formal complaints policy.
6. **Communication**
 - a. Councillors to agree on the need to adopt a new website and to agree on a suitable format, including the use of social media.
 - b. Councillors to agree on the replacement of the Parish Council notice boards at Hillhampton and the Glebe.
7. **Planning:**
 - a. Consider and comment upon planning application consultation: 15/00312/FUL- Change of use from Hotel to Public House and 18 residential units, Location: Hundred House Hotel, Worcester Road, Great Witley, Worcestershire, WR6. Including the construction of a single storey garage block and a refuse/ bike store facility. Re: position of vehicular access to high way. Relaying out of car park and creation of bus stops.
 - b. Consider and agree nominations for Quality Built Developments Tour. Refer to: MHDC Duncan Rudge letter of 1 June 2015.
8. **Finance:**
 - a. To approve end of year accounts 2014/15
 - b. To agree on insurance provision 2015/16 and premium renewal (e.g.Zurich)
 - c. To consider payments to be made as on the attached list.
9. **Vehicle Activated Signal:** To consider and agree next step for repairing the VAS sign. Joint responsibility with parishes of Clifton on Teme; Abberley & Pensax.
10. **Date of next meeting:** To agree and confirm the dates of forthcoming meetings.

Signed:

Laura Drew

Clerk to Great Witley & Hillhampton Parish Council

2 June 2015

Signed:

Cllr. Roger Perkins
Chairman to Great Witley & Hillhampton Parish Council 2
June 2015