

## GREAT WITLEY PARISH COUNCIL

MINUTES of the meeting held in the Village Hall on Wednesday 9 September at 8.00pm pursuant to notice

**Chair:** Cllr R Perkins

**Present:** Cllrs: Nigel Drew; Cllr Claire Dermietzel; Geoff Goodman; David Pangbourne; Oliver Marshall; and Sam Sebesta

County Cllr Ken Pollock  
District Cllr Paul Cumming

**Apologies:** Cllr Claire Dermietzel

**Minutes:** Laura Drew (Clerk)

**In Attendance:** 15 members of the public

**1. Apologies**

None received.

**2. Declaration of interest**

None

**3. Minutes**

Minutes of 15 July 2015 were reviewed and **agreed**.

**4. Vice-chairman**

It was noted that Chairman Roger Perkins would continue on in the role of chairman until next May 2015, due to other commitments. Cllr Pangbourne proposed Cllr Goodman as vice chair, which was seconded by Cllr Dermietzel and **agreed**.

**5. Staffing committee**

It was proposed by Cllr Perkins and Cllr Marshall that a staffing committee be elected. This would deal with matters relating to Parish staff members – currently – one (the clerk). Matters to be dealt with included the need for legal review and formal appraisal of PAYE etc.

Cllr Drew questioned the need given only one staff member and the unnecessary resource burden resulting. It was **agreed** that the chairman, vice chairman and Cllr Pangbourne assume this responsibility, without need for a committee.

**6.**

a. **District Councillor** – Paul Cummings – (see report attached)

b. **County Councillor** – Ken Pollock – (see report attached)

c. **Quartergreen committee**

Cllr Pangbourne explained the application for Bowens Field and Quartergreen proposal and section 106 expenditure had now been approved by Malvern Hills District Council. Quotes for the multi-sport court to be revisited, as £66,000 was insufficient to cover quotes received to date.

District and County Councillors – Paul Cummings and Ken Pollock were formally thanked for their support and monetary contributions, enabling the purchase of supporting equipment.

A range of sporting activities were now taking place on the court including basketball and tennis coaching sessions, which are proving popular. Cllr Pangbourne encouraged all to spread the word about facilities and activities to the wider community, so as to make good use.

The 100Club currently has 65 members, which raises money via membership and a monthly draw. Again, all members encouraged to communicate the 100 Club and benefits of joining and to local community. Anyone interested in joining to speak to Cllr Pangbourne or Cllr Sebesta.

Upcoming events at the village hall included: a 60s/70s/80s night with music; a rolling film and an auction of promises. Cost was £10 per ticket to include a 3 course meal. Also a children's Halloween Party on 31 October 2015.

A Bonfire Night event on Bowen's field was to take place on 6 November 2015. It was **agreed** that Cllr Naysmyth-Shaw would carry out a risk assessment and act as Fire Marshall to identify and minimise risks involved.

Cllr Pangbourne asked members for support of these events including practical help on the nights. Also, requesting any wood or combustible material contributions to be used for bonfire.

Vice chairman Goodman thanked Cllrs Panbourne and Sebesta for all their hard work, which was seconded by Cllr Drew and, to be formally noted.

## 7. Complaints

Members reviewed a policy proposal to deal with persistent or unreasonable complainants. Overall members including Cllrs Drew and Dermietzel did not see the need for such a policy, given current complaints policy in place and to maintain openness to receive and deal with feedback from parishioners. Cllr Marshall noted it would not stop complaints but merely act as a safeguard. Seven of nine members present voted against and it was **agreed** not to adopt this policy.

## 8. Communication

- a. It was **agreed** primary contact details including email addresses be collected from consenting parishioners, subject to their having robust controls in place for Data Protection and information distributed to parishioners.
- b. Upper Bridge Enterprises had requested a £50 termination fee for previous website. It was **agreed** that Cllr Marshall would seek technical guidance and liaise with the Clerk to progress the matter.
- c. The new noticeboard (Glebe) would be delivered and installed the following week. It was **agreed** Cllr Drew to obtain quotes for refurbishing the other noticeboards and relocation back from the road (Hillhampton). It was **agreed** a logo was currently not required.

## 9. Planning

XXXX

## 10. Finance

XXXX

## 11. Correspondence

XXXX

## 12. Lengthsman and Footpaths

XXXX

Dates: 13 Jan/ 9 Mar/ 10 May 2016.

With no further business. The meeting was closed at XXXX.

Signed as a true record

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**Chairman**

Date:.....

**Dates of Next Statutory Meeting  
11 November 2015**

**All meetings begin with public question time from 8.00pm to 8.15pm  
Formal business opens at 8.15pm  
Committee Room or main hall, Great Witley Village Hall**

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**Notes of Public Question Time**

Fifteen members of the public were in attendance and raised the following concerns during Public Question Time:

1. Enquiry as to amendments to the model complaints policy, which had only recently been formally adopted. With specific reference to the addition of an unreasonable complainant policy.
2. Clarification about the proposed planning working party – to work on the Neighbourhood Plan specifically vs. a working party for all planning matters.
3. Concern about transparency of the planning working party. Understood would be open to all however, in reality this has not been apparent.
4. Need to fast track set up of the planning working party given the number of planning applications and issues that need to be dealt with in the Parishes.
5. Concern over the high rural crime rate in the area, specifically the number of burglaries and thefts.
6. Hundred House Business Plan- has been amended and there is to be no substantial kitchen facilities, with food brought down from the Manor Arms pub.
7. Question about the Bloor Homes Development and allocated funds for speed bumps and cameras. Whether possible erect as soon as possible rather than wait for development completion.