

Great Witley & Hillhampton Parish Council

Minutes of the meeting of Great Witley & Hillhampton Parish Council held on Wednesday 11th of November 2015 in Great Witley Village Hall Committee Room.

Public Question Time from 8.00-8.15pm

Residents raised concerns for future consideration concerning issues in the new development. A log had been sent to Stonewater Housing Association and would be sent to the Parish Council, who subsequently would write to the District Councillor.

1) **Apologies:** Received from County Councillor Ken Pollock and Councillor Oliver Marshall.

2) Declarations of Interest:

- a) Register of Interests: Register of interests updated.
- b) No Disclosable Pecuniary Interests were received.
- c) No other Disclosable Interests in items were received.
- d) No written requests for the council to grant a dispensation were received.

3) **Minutes:** Minutes of the extraordinary meeting held on the 14th of October 2015 were approved. Minutes of Wednesday 9th of September 2015 will be approved on the 13th January 2016.

4) **Parish Clerk Vacancy:** One application has been received so far. Closing date for applications is 08/12/15. An offer for an interim administration assistant was accepted. Cllr Pangbourne and Cllr Perkins will meet the interim administration assistant and current Clerk to the Council.

5) **Section 106 (CIL) money:** Councillors agreed on a system for producing plans for the use of any future S106 (CIL) money. Item will be put into the Parish Council Newsletter in December 2015.

6) Progress Reports and Local Issues:

- a) **District Councillor, Paul Cumming:** Malvern Hills District Council needs to save £1.9 million annually out of an £8 million budget. Services may be cut. Malvern Hills District Council, Wychavon and Worcester Councils are sharing resources. Sport England provided football pitches in the St. John's area of Worcester and a possibility of Sport England funding a football pitch at the Chantry is being considered. Stonewater Housing Association are responsible for social housing on the new development and all correspondence must be sent to them.
- b) **County Councillor, Ken Pollock:** a written report was received by email but unfortunately could not be opened. This will be presented at the next meeting.
- c) **Councillor Pangbourne (Quartergreen):** The auction of promises raised in the region of £1000. The Hallowe'en children's party raised in the region of £100. The final figures will be in the Quartergreen minutes. The Bonfire Night was a huge success. A Christmas Party is planned for December 12th in the Village Hall between 2- 4 p.m. The next meeting is a planning meeting for 2016 (Country Fayre on the agenda for the 10th September 2016). The 106 Projects have been agreed. Cllr Goodman thanked Cllr Pangbourne for all his hard work.
- d) **Councillor Sebesta (Village Hall):** The guttering has been dealt with. Leaves are to be cleared around the building. Cllr Shaw has raised money towards the cost of the defibrillator. Cllr Sebesta will be standing down at the next meeting of the Village Hall Committee to be replaced by Cllr Shaw.

7) **Defibrillator.** Councillors ratified the donation of £250 towards a defibrillator for the Stourport Road side of Bowens Field. Cllr Shaw is sending details of the exact location to the British Heart Foundation.

8) Communication:

a) Parish Council notice board at the Glebe will be erected by Cllr Perkins and Cllr Marshall in the next two weeks. Refurbishment of the noticeboards at Hillhampton and Great Witley will be completed by the 31st December by Cllr Drew.

b) A policy to control the use of the Parish Noticeboard and the Parish Council Noticeboards by the public is not needed. The Parish Council is to monitor temporary signs erected on the grass verge of the Village Hall car-park.

9) Planning:

a) Neighbourhood Plan Working Party: The NPWP has had three meetings. The next meeting is on the 19th November 2015 at 7:30p.m. in the Village Hall. Requests have been made to other Parish Councils for their completed plans as guides. A flyer will be sent out in December 2015 with the Parish Council Newsletter giving details of a public meeting to be held in January 2016.

b) Planning applications. Councillors to receive an update on current planning applications: None received.

10) Finance:

a) Accounts for and ratification of recent payments were reviewed and approved.

Malvern Hills District Council May Election	£741.76
Malvern Hills District Council Uncontested Election	£26.49
Worcestershire CALC Training	£95.70
Lengthsman	£126
Mower Fuel	£18.09
Chairman's Expenses	£61.78

b) Barclays Bank Account: Agreed signatories to be Cllr Pangbourne, Cllr Sebesta, Cllr Perkins and Cllr Goodman.

11) Correspondence:

a) Great Witley Pre-School Sign: Agreed that sign could be relocated to the main Village Hall noticeboard.

b) Sense Charity Shop: Councillors discussed and recommended refusal due to lack of space.

c) Social Housing: Communication received and response sent with advice to register on the Malvern Hills website.

d) Water leaking onto the Martley Road: No evidence found.

e) Thai Kitchen using the Village Hall car park: Thai Kitchen will not be using the Village Hall Car-park.

12) Lengthsman and Footpaths: Trees overhanging Road near Witley Manor are still an issue and homeowners contacted. Trees overhanging Dick Brook were mentioned but Dick Brook is outside our parish boundary.

13) Date of next meeting: Wednesday January 13th 2016 at 8 p.m.

Draft Minutes