

Great Witley & Hillhampton Parish Council*(3rd September 2015)***To Members of Great Witley & Hillhampton Parish Council**

You are duly summoned/required by the chairman of Great Witley & Hillhampton Parish Council: Mr Roger Perkins, to attend a meeting of Great Witley & Hillhampton Parish Council to be held at 8.00pm on Wednesday 9th September 2015 at Great Witley Village Hall.

Welcome to our two new councillors, Rachael Wilson and Charles Nasmyth-Shaw.

Public Question Time will precede the meeting from 8.00-8.15pm

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

Agenda

- 1) **Apologies:** To receive apologies and to approve reasons for absence.
- 2) **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
- 3) **Minutes:** Councillors to consider the approval of the minutes of the previous meeting of Great Witley & Hillhampton Parish Council on Wednesday 15th July 2015.
- 4) **Vice-Chairperson:** Councillors to elect a Vice-Chairperson for Great Witley & Hillhampton Parish Council.
- 5) **Staffing Committee:** Councillors to elect a Staffing Committee for Great Witley & Hillhampton Parish Council.
- 6) **Progress Reports and Local Issues:**
 - a) District Councillor, Paul Cumming
 - b) County Councillor, Ken Pollock
 - c) Councillor Pangbourne (Quartergreen)

7) **Complaints:** Councillors to consider and agree the adoption of an addition to the complaints policy concerning unreasonable complainant behaviour.

8) **Communication:**

- a) Councillors to approve the collection of email addresses and primary contact details from consenting parishioners to form a confidential database complying with the Data Protection Act 1998 to facilitate better communication.
- b) Councillors to receive an update on progress for the termination of the previous Parish Council website (Upper Bridge Enterprises).
- c) Councillors to receive an update on the replacement of the Parish Council notice boards at the Glebe and refurbishment of the noticeboards at Hillhampton and Great Witley Post Office. Logo to be discussed.

9) **Planning:**

- a) Neighbourhood Plan Working Party to receive advice from Malvern Hills District Council, canvas all parishioners' views and feedback to Parish Council.
- b) Planning applications' procedures to be agreed.
- c) Discussion on planning applications received to date.

10) **Finance:**

- a) To review and approve accounts for and ratification of recent payments.
- b) To discuss and agree proposed indicative budget expenditure for 2016- 2017.

11) **Correspondence:**

- a) Litter
- b) Speed Limits
- c) Fencing at Fountains Court
- d) Parish Magazine distribution
- e) West Mercia Police and Crime Commissioner's Annual Town and Parish Council Survey
- f) Oil purchasing groups (Warmer Worcestershire Network)

12) **Lengthsman and Footpaths:** Update

13) **Date of next meeting:** Wednesday November 11th at 8 p.m.

Signed: _____

Laura Drew : Clerk to Great Witley & Hillhampton Parish Council.
3rd September 2015

Signed: _____

Cllr. Roger Perkins :Chairman to Great Witley & Hillhampton Parish Council
3rd September 2015